



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 16, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the Agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

The Board of Centre County Commissioners met for their meeting on Tuesday, February 16, 2016 at 10:00 PM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly C. Smeltzer.

Representatives present from the news media included Jeremy Hartley, Kerry Webster, Gary Sinderson, Jerry Fisher, and Mallory Lane.

County Personnel present included Dale Neff, Christine Millinder, Dave Lomison, Natalie Corman, Linda Marshall, Sue Hannegan, and Bryan Sampsel.

C-NET Staff were present

The meeting was called to order at 10:00 by Commissioner Pipe.

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IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, February 9, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. ABC Appointments/Reappointments/Term Expirations/Resignations – NA
- B. Motion by Commissioner Higgins to approve the following Change Orders for Caliber Contracting Services, Inc., for the Temple Court Renovation Project:

Change Order #	Purpose	Amount
100	Installation of Plaque	\$ 1,076.00
101R1	Revise 2 nd Floor Connections	\$17,547.00
102	Install Drywall Control Joints	\$ 8,246.00
103	Repairs to Existing Doors	\$ 4,758.00
104	Install Bottom Panel – Cooling Tower	\$ 1,902.00
105	Additional Ductwork – Jury Room	\$ 1,656.00
	TOTAL	\$35,185.00

Motion seconded by Commissioner Dershem and unanimously approved.

C. Liquid Fuels

Motion by Commissioner Higgins to approve the following:

- i. Payment in the amount of \$30,000 to Ferguson Township for Project #15-14206-003 for Circleville Road Improvements;
- ii. Payment in the amount of \$20,000 to Walker Township for Project #15-14224-02 for Cedar Lane Storm Water Project;
- iii. Payment in the amount of \$13,585.34 to Harris Township for Project #15-14210-002 for Repair of Cracked Beams on Smith Lane Bridge. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 411.

D. Prison

Motion by Commissioner Higgins to approve the following subject to the addition of Right to Know language:

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- i. Contract between the County and Schadler Yesco to provide maintenance for the hardware and software for security computers. The contract total is \$23,186.25 for the period January 1, 2016 to December 31, 2016 – Dept. 333.
 - ii. Memorandum of Understanding between the County and the Women's Resource Center to provide services to sexual assault and sexual harassment victims in Centre County. There is no cost to the County.
 - iii. Contract between the County and Patrick J. Zirpoli LLC to provide auditing for Prison Rape Elimination Act (PREA). The contract is not to exceed \$5,000 for the period March 1, 2016 to August 3, 2016. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 333.
 - E. Motion by Commissioner Higgins to approve a Check Run dated February 12, 2016 in the amount of \$705,211.57. Motion seconded by Commissioner Dershem and unanimously approved.
- VI. Motion by Commissioner Higgins to approve (A-B) Consent Agenda items and table action on Item (C) indefinitely until staff has more time to review the two contracts.
 - A. Philipsburg MDJ
 - i. Maintenance Contract between the County and Vigilant Security to provide monitoring services for panic buttons in the Philipsburg Magisterial District Office. The contract total is \$453.75 for the period January 1, 2016 to December 31, 2016 – Dept. 254.
 - B. MH/ID/EI/D&A
 - i. Contract Addendum between the County and Centre County Youth Service Bureau to allow for additional monies to provide housing support services in the amount of \$120,000 increasing the contract maximum from \$64,000 to \$184,000 for the period February 1, 2016 to June 30, 2016 – Dept. 561.
 - C. Emergency Communications – 9-1-1
 - i. Contract between the County and Phone Recovery Services LLC to perform an audit to detect, document and arrange for collection of unpaid 911 and/or E911 fees that should have been billed, collected and/or remitted by telecommunication providers to the County, either directly or indirectly for the benefit of the County through the Commonwealth of PA during the period from January 1, 2009 through December 31, 2015 – Dept. 354.

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- ii. Contract between the County and Dilworth Paxson LLP as special legal counsel to perform an audit to detect, document and arrange for collection of unpaid 911 and/or E911 fees that should have been billed, collected and/or remitted by telecommunication providers to the County, either directly or indirectly for the benefit of the County through the Commonwealth of PA during the period from January 1, 2009 through December 31, 2015 – Dept. 354.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. DEPARTMENT HEADS/DIRECTORS/GUESTS

A. Register of Wills

- i. Motion by Commissioner Higgins to add the Contract between the County and the Law Offices of Miller, Kistler & Campbell to the consent agenda for next Tuesday, February 23, 2016 with the appropriate Right to Know language. The Law Offices will serve as the Solicitor for the Register of Wills Office. The contract includes a \$500 annual retainer and in the event special representation is needed the cost is \$175/hour plus filing fees, duplication fees, court reporter fees or transcripts. Motion seconded by Commissioner Dershem and unanimously approved.

B. Transportation

- i. Motion by Commissioner Higgins to approve the In-Kind Purchase from Penn State University to replace a vehicle involved in an accident. This in-kind purchase would be for a 2009 Dodge Caravan with 71,135 miles. The total of this purchase is \$7,260. Motion seconded by Commissioner Dershem and unanimously approved.

C. Adult Services

- i. Motion by Commissioner Higgins to add the Contract Renewal between the County and Community Help Centre to the consent agenda for next Tuesday, February 23, 2016. This contract will provide Information and Referral services on a 24/7 basis to residents of Centre County. The contract total is \$70,000 for the period January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

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D. DISCUSSION ITEMS

- i. After a discussion in reference to Low Income Housing Tax Credit Submission Support Letters, Commissioner Higgins made a motion for staff to submit a letter of support to Progress Development Group (PDG) for the affordable housing project on Trout Road in College Township. Motion seconded by Commissioner Dershem and unanimously approved. Natalie Corman will work with the Planning & Community Development Office to create a policy for affordable housing projects like this going forward.

E. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately.

- a. Commonwealth of PA – ACH – MH/ID \$500.00
- b. CCRRA – Recyclables – Wood/Vinyl Siding
- c. Commonwealth of PA – ACH – CYS-TANF - \$210,260.26
- d. Bellefonte EMS – Banquet – 3/5/16
- e. Centre Life Link – Banquet – 3/18/16
- f. Housing Development Corporation – Banquet – 4/21/16
- g. Central Keystone COG – Meeting Information
- h. Commonwealth of PA – ACH – 9-1-1- \$611,298.35
- i. Commonwealth of PA – ACH – CIT - \$8,811.84
- j. Public Utility Commission – Columbia Gas
- k. Governor Tom Wolf – BOC – Congratulations on Election
- l. Commonwealth of PA – ACH – STOP Violence - \$15,900.45
- m. Commonwealth of PA – ACH – CYS - \$28,671.57
- n. Schlow Library – Invitation for Brunch 2/28/16
- o. Laurel Shearer – Thank You – Commissioner Pipe – Job Shadowing
- p. Court Administration – Senior Judge Grant Available

F. RECOGNITIONS

None

G. C-NET REQUESTS

- i. Motion by Commissioner Higgins to approve sponsorship of two Spring Creek Watershed Meetings. The meetings are scheduled for the third Wednesday of each month. Motion seconded by Commissioner Dershem and unanimously approved.

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VIII. REPORTS - ANNOUNCEMENTS - ELECTIONS

- A. Mr. Dershem reported there was no Voter Registration Report.
- B. Mrs. Elbell announced an Executive Session was held Tuesday, February 9, 2016 from 11:15 AM – 12:30 PM to discuss current litigation.
- C. Other Announcements on the Agenda were as follows:

Tuesday, February 16, 2016

Board of Commissioners – 10:00 AM – Room 146WB
Records Improvement Committee Meeting – 2:00 PM – Room 144
MVEDP Meeting – 5:30 PM
Planning Commission – 6:00 PM – Room 146WB
Have a Heart for Children Dinner – 6:00 PM – Celebration Hall

Thursday, February 18, 2016

CPVB Board Meeting – 8:00 AM – Visitor Center
BOC/Salary Board – 10:00 AM – Room 146WB
EBT Meeting – 11:00 AM – Room 146WB
CBICC Business After Hours – Bill Pickles Tap Room – 5:30PM

D. ELECTION ANNOUNCEMENTS

Tuesday, February 16, 2016

Last day to circulate and file nomination petitions

Wednesday, February 17, 2016

First day to circulate and file nomination papers

Wednesday, March 2, 2016

Last day for withdrawal by candidates who filed nomination petitions

Monday, March 28, 2016

Last day to REGISTER before the Primary

Tuesday, April 19, 2016

Last day to apply for civilian absentee ballot

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Friday, April 22, 2016

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, April 26, 2016

GENERAL PRIMARY

Wednesday, April 27, 2016

First day to REGISTER after Primary

IX. QUESTIONS FROM THE PRESS

X. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:48 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator

** An audio recording of the Commissioner's meeting can be accessed in the Commissioner's Office